

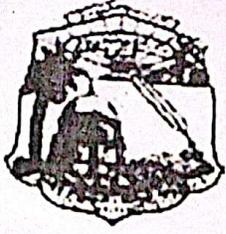
# ثانوی و اعلیٰ ثانوی تعلیمی بورڈ ملتان

## ٹینڈر نوٹس

ملتان بورڈ کو محکمہ سیلز ٹیکس / انکم ٹیکس سے رجسٹرڈ فرموں سے Zoom Video Conference سے ڈیوائس کی خریداری کے لئے کورڈ اسیلڈ ٹینڈرز بذریعہ رجسٹرڈ ڈاک یا کسی بھی ارجنٹ میل سروس سے مطلوب ہیں۔ یہ ٹینڈرز مورخہ 11.07.2024 کو بوقت 11:00AM تک بنام سیکرٹری ثانوی و اعلیٰ ثانوی تعلیمی بورڈ ملتان پہنچ جانی چاہئیں ان ٹینڈرز کی فنانشل بڈز اسی روز بوقت 11:30AM ٹینڈر دہندگان جو آنا چاہیں کی موجودگی میں کھولی جائیں گی۔ لاگت تخمینہ کا 5% بنک گارنٹی / کال ڈیپازٹ بطور ضمانت بنام سیکرٹری تعلیمی بورڈ ملتان کسی بھی شیڈولڈ بینک سے تیار کروا کر ارسال کرنا ہوگی۔ کوئی بھی ٹینڈر جو سربمہر نہ ہو قابل قبول نہ ہوگا۔ نرخ معہ تمام ٹیکسز دینا ہونگے کاغذات لف ہیں۔ اتھارٹی پورا رولز 2014 کی شق 35 کے مطابق تمام بڈز مسترد کر سکتی ہے۔ نیز ٹینڈر ڈاکو منٹس سٹور برانچ سے HBL میں مبلغ 2000/- روپے فیس جمع کروا کر حاصل کیے جاسکتے ہیں۔ مزید معلومات کے لئے دفتری اوقات کار میں 0619210019 پر رابطہ کریں۔

24/6/24  
اسسٹنٹ سیکرٹری (سٹورز)

برائے سیکرٹری



***BOARD OF INTERMEDIATE &  
SECONDARY EDUCATION,  
MULTAN.***

**STANDARD BIDDING DOCUMENTS**

**FOR FINANCIAL YEAR 2023-24.**

**PROCUREMENT OF:**

**AUDIO / VIDEO CONFERENCING SYSTEM**

**(Opening Date: - 11.07.2024)**

**Price Rs.2000/-**

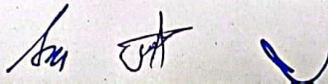
## CHECK LIST (mandatory) ATTACHMENTS

Sr. No	Description	Attachment (Yes/No)	Page No.
01	Copy of CNIC Owner of the Firm		
02	Complete address where business is being run		
03	Address of the firms/bidder must be mentioned as per FBR record/ address		
04	Copy of CNIC of the Authorized Persons (if any)		
05	Power of attorney / Authority letter ( In case of any person has been authorized)		
07	Submission of required under taking on stamp paper that the firm is not blacklisted or involved in any litigation of any Govt. department, Agency, Organization or autonomous body of private sector Organization anywhere in Pakistan.		
08	Bid Security @5% of estimated cost / price must be attached with Technical Proposal / Bid		
09	Certificate to the effect that the rates are not abnormal( on company / firm Letter Head)		

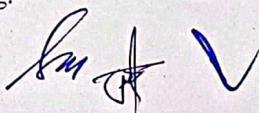
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## **INSTRUCTIONS TO BIDDERS**

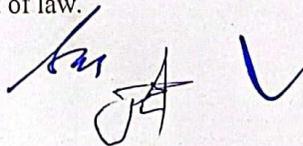
- 1 Well reputed Firms/Companies (professionally & financially sound) registered under Sales Tax Act/ Income Tax and active tax payer (FBR) and having minimum three year experience are eligible to participate in the Tender. All Tenders should be in the name of Secretary Board of Intermediate & Secondary Education, Multan. Tender procedure shall be single Stage One Envelope as per rule 38 (1) of PPRA-2014.
- 2 Punjab Procurement Rules 2014, which may be downloaded from website of Punjab Procurement Regulatory Authority, will strictly be followed (<http://ppra.punjab.gov.pk>).
- 3 Bidders shall not be under declaration of blacklisting by any Government department /other Procuring Agency or by Punjab Procurement Regulatory Authority (PPRA).
- 4 The Purchaser is not responsible for the completeness of the Bidding Documents and their addenda, if they were not purchased directly from the Board on payment of Rs.2000/- (non refundable)
- 5 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish all informations or documentation required by the Bidding Documents may result in the rejection of the bid.
- 6 At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing addenda.
- 7 Any addendum issued shall be part of the Bidding Documents and shall be communicated in writing to all who have obtained the Bidding Documents directly from the Purchaser
- 8 To give prospective Bidder reasonable time in which to take an addendum into account in preparing their bids, the Purchaser, may extend the deadline for the submission of bids.
- 9 The Bidder shall bear all costs associated with the preparation and submission of its bid and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- 10 The Bidder shall submit the Bids for supply of items according to specifications.
- 11 Alternative bids shall not be considered.



- 12 Bids shall remain valid for the period specified in the tender documents date i.e. 90 days from the opening of financial Bid. A bid valid for a shorter period shall be rejected by the Purchaser as non responsive.
- 13 Bid Security @ 5% of estimated price of bid in favour of Secretary, BISE, Multan in the shape of Bank guarantee / CDR issued by any scheduled bank should be attached with the Bid.
- 14 The Bid Security may be forfeited:  
(a) If a bidder withdraws its bid during the period of bid validity specified in tender documents.  
(b) If the successful Bidder fails to:-  
(i) Sign the contract in accordance.
- 15 The bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the bidder.
- 16 Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the bid.
- 17 Bidders may submit their bids by post. The Bidder shall enclose the Bid along with all relevant attachments in sealed envelope. The envelope shall; Bear the name and address of the Bidder, Be addressed to the Purchaser.
- 18 If the envelope not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.
- 19 Bids must be received by the Purchaser, at the address and not later than the date and time indicted in the tender documents.
- 20 The Purchaser shall not consider any bid that arrives after the deadline for submission of bids. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late, rejected and returned.
- 21 The Bids will be received upto 11.07.2024 till 11.00 AM in the office of the Secretary, BISE, Multan and bids shall be opened on the same day at 11.30 AM in the presence of bidders or their representatives who make them available on that date and time in the committee room of the Board.
- 22 Any effort by a Bidder to influence the purchaser may result in the rejection of its bid.
- 23 If any bidder wishes to contact the purchaser on any matter related to the bidding process, it should do so in writing.



- 24 The purchaser may at its discretion, ask any bidder for a clarification of its bid. Any clarification submitted by a Bidder in respect to its bid and that is not in response to a request by the purchaser shall not be considered. The Purchaser's request for clarification and the response shall be in writing. No change in the prices or substance of the bid shall be sought, offered or permitted except to confirm the correction of arithmetic errors discovered by the purchaser.
- 25 The purchaser shall examine the tender/bid to confirm that all terms and conditions specified in the tender documents have been accepted by the Bidder without any material deviation or reservation.
- 26 A substantially responsive bid is one that confirms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation or omission.
- 27 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal in accordance with PPRA rule 35.
- 28 The Purchaser shall award the Contract to Bidder whose offer has been determined to be financial lowest.
- 29 Until a formal contract is prepared and executed, the notification of award shall constitute a binding contract.
- 30 The successful bidders within one week shall sign a Contract Agreement with the Purchaser on stamp paper of the requisite value which shall be paid by the bidder.
- 31 Failure of the successful Bidder to submit the Bank guarantee/CDR or sign the contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security. In that event the purchaser may award the contract to the next lowest bidder.
- 32 The Procuring Agency reserves the right at the time of contract award to increase or decrease the quantity of goods without any change in unit price or other terms and conditions (not more than 15%)
- 33 Prices shall be quoted in Pak Rupees.
- 34 Any dispute or difference between the firm/ contractor and Secretary BISE Multan shall be settled by the Chairman BISE Multan as sole arbitrator and his decision will be considered as binding and shall not be challenged in any court of law.



**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, MULTAN.**

**FINANCIAL BID.**

**VIDEO CONFERENCING SYSTEM**

S.No.	Usb Base VC device Specifications
1	<b>System Form Factor / Features</b>  <b>Logitech Group Video Conferencing System 960-001057</b>  <b>Or Equivalent</b>  Modular Based, MPTZ 10x or above camera, with Base/Hub for cable connection or management, and 2 expandable microphone  System should be Microsoft (Teams/Skype for Business) and ZOOM Certified, i.e if muted/unmuted from application or Device, It should be muted/unmuted or act accordingly
2	<b>Cables</b>  Connection Cables for all components  Two cables for connection between hub/camera/ speakerphone (Length: 5m/16') One USB cable for connection to PC/Mac (atleast 3m length)
3	<b>Video Features</b>  HD 1080p video quality at 30 frames-per-second H.264 with Scalable Video Coding (SVC)
4	<b>Audio Features</b>  Acoustic echo cancellation Noise reduction technology
5	<b>Audio Input / MICs</b>  Omni-directional microphones supporting 6 meter diameter range Frequency response: 100Hz – 11KHz
6	<b>Audio Output / Speaker/Speaker Phone</b>  Full-duplex performance Frequency response: 120Hz – 14KHz
7	<b>Camera specifications</b>  Zoom 10x, Smooth motorized pan, tilt, controlled from remote or console 260°pan, 130° tilt 90° Field of View Full HD 1080p 30fps H.264 with Scalable Video Coding (SVC) 5 or more camera presets
<b>Rate with Taxes</b>	
<b>Warranty</b>	

**Estimated price :4,50,000/-**

Name of Firm \_\_\_\_\_

Signature and Stamp \_\_\_\_\_

