



BOARD OF INTERMEDIATE AND SECONDARY EDUCATION MULTAN

Proforma for Fixing the Capacity of Examination Centers.

As per direction of the Govt. of the Punjab/ Authority this proforma is required to be filled in by the concerned Head of the Institution and **be sent to the Assistant Controller Conduct BISE Multan within 3 days positively** so that watermark/code on question papers for the forthcoming exams be affixed timely.

Name of Principal/ Head of the Institution _____ Contact / WhatsApp No. _____

Name of the Institution with full address _____

Center No.	Tehsil	Capacity of Exam Hall @14sq feet per candidate (excluding the area of Center Supdt. table)	Capacity of Rooms @ 14sqFeet/candidate					Total Capacity of candidates	Furniture details			Remarks
			Room No.1	Room No.2	Room No.3	Room No.4	Room No.5 & 6 (if needed)		Desks	Chairs	Total	

- The Center's maximum limit maybe up to 240 candidates. Moreover, mentioned rooms only if required.
- Please use separate proforma if two centers are being established.
- You are also required to upload the dimensions/capacity of Examination Hall & rooms on your BISE, Web Portal at the earliest.

Dated: _____

Sign. with Stamp of Head of Institute