

**BOARD OF INTERMEDIATE AND SECONDARY EDUCATION, MULTAN****Form for SANCTION OF ASSTT. SUPERINTENDENT.**

Two forms are being supplied. Both of these should be filled in by the Superintendent in duplicate and sent to the Deputy/Assistant Controller (Conduct) before the expiry of the examination. One form will be returned to Superintendent with orders there on.

In case more printed forms are needed the Superintendent can substitute them by photocopy and no charges will be paid for the purposes by the Board of Intermediate & Secondary Education, Multan.

No. \_\_\_\_\_

Date: \_\_\_\_\_

Dear Sir,

I request permission for appointment of Assistant Superintendent at my Centre. I know that under the rules one Assistant Superintendent allowed for a group of 40 candidates but as Extra room/s has/have to be used for some days. It is necessary to engage Assistant Superintendent/s during these days for the efficient conduct of Examination.

The following particulars may please be filled in carefully:

		Hall Room	1. Room	2. Room	3. Room	4. Room	5. Room																				
1.	Dimension of																										
2.	No. of candidates to be seated by allowing 14 sq.ft. per candidate																										
3.	No. of candidates actually seated in the Hall and each room. Reasons for not utilizing full accommodation of the Hall/room may be mentioned.						G.Total																				
4.	No. of Asstt. Supdt. allotted to the Hall and each room.																										
<p><b>Note:</b> Non teacher should not be appointed in any case. Moreover clerk School/College should not be appointed as Assistant Superintendent.</p>																											
5.	Total No. of Assistant Superintendent actually required at the Centre _____ excluding Deputy Superintendent.																										
6.	No. of Assistant Superintendent including outsiders, appointed by the office _____																										
7.	<p>No. of Extra Assistant Superintendent required at the Centre _____</p> <p>The seating arrangement necessitates the appointment of the following extra Assistant Superintendents for the day/s or session mentioned against each:-</p> <table border="1"> <thead> <tr> <th>S.No.</th> <th>Name/Designation and address</th> <th>Days and Session on which required.</th> <th>CNIC NO. &amp; BANK A/C NO.</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>4.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>							S.No.	Name/Designation and address	Days and Session on which required.	CNIC NO. & BANK A/C NO.	1.				2.				3.				4.			
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2.																											
3.																											
4.																											

The list of disqualified persons provided by the office has been checked and it is certified that no disqualified person has been appointed.

**FOR OFFICE USE ONLY**

Serial No. \_\_\_\_\_ Approved without T.A./D.A as and when required under the rules.

Official Asstt. Supdt. ACC/DCC

Yours faithfully,

Signature \_\_\_\_\_

NAME OF SUPERINTENDENT \_\_\_\_\_  
S.S.C./Inter Annual /Supplementary Exam.

Centre No. \_\_\_\_\_  
School/College Address of Supdt \_\_\_\_\_